

Mountain Desert Regional Career and Occupation Pathways Joint Powers Authority

Governing Board Meeting Minutes

Friday, November 18, 2016

Location: Roy C Hill Education Center, Telepresence Room

2:00 p.m. – 3:00 p.m.

In Attendance:

Tom Hoegerman, Superintendent, Apple Valley USD

Ryan Holman, Superintendent, Snowline JUSD

Jeff Malan, Superintendent, Barstow USD

David McLaughlin, Superintendent, Hesperia USD

Keith Tomes, Superintendent, Trona JUSD

Scot Williams, Director, Mountain Desert Regional Career and Occupational Pathways JPA/SBCSS

Kendle Crowell, OSIII, Mountain Desert Regional Career and Occupational Pathways JPA/SBCSS

Agenda Item	Presenter(s)	Notes:
1.0 <i>Call to Order</i>	Tom Hoegerman	<ul style="list-style-type: none"> • The meeting commenced at 1:26 p.m. • Tom Hoegerman welcomed everyone and self-introductions were given.
2.0 <i>Matters Brought by Citizens</i>	Tom Hoegerman	<ul style="list-style-type: none"> • No matters were brought forward.
3.0 <i>Action/Discussion Items</i>	Tom Hoegerman/ Scot Williams	<p>3.1 Review and Approval of the Agenda On a motion by Keith Tomes, with a second by Jeff Malan, the Agenda was unanimously approved.</p> <p>3.2 Review and Approval of the September 9, 2016 Meeting Minutes On a motion by Ryan Holman, with a second by Keith Tomes, the Minutes from the September 9, 2016 meeting were unanimously approved.</p> <p>3.3 Review and Approval of the October 28, 2016 Regional Perkins Advisory Meeting Minutes On a motion by David McLaughlin, with a second by Ryan Holman, the Minutes from the September 9, 2016 Regional Perkins Advisory meeting were unanimously approved.</p> <p>On a side note, Scot Williams spoke on the Regional Perkins Advisory and stated that, although there was a large turnout of educational and industry partners alike, it was important for more business partners to be present. The Desert Mountain Economic Partnership will be kicked off in January, 2017 and the goal is to get businesses more involved. Another Perkins Advisory will be held in the Spring.</p>

		<p>3.4 Logo Design Contest Entries/Approval of Logo Judging</p> <ul style="list-style-type: none"> • The group was given copies of the artwork submitted for the logo contest to review. • Tom Hoegerman asked the group for their direction on finding something that would actually work as a logo and go a good job of representing the Mountain Desert Regional Career and Occupational Pathways JPA. • It was noted that some of the students used the San Bernardino County Schools logo as a backdrop for their submissions. Due to copyright infringement, the group decided that these entries were inappropriate and could not be considered. • Tom asked if there were enough entries without using the ones with copyright issues, or if the other Superintendents thought it best to reopen the competition. • David responded that he thought it best to reopen the contest. • Ryan also suggested reopening the contest since many of the entries would have to be disqualified due to copyright issues. • Keith thought it would be a good idea to refine the criteria on the Contest Rules so that there would be no confusion the second time around. • Scot agreed to revise the verbiage on the Contest Rules accordingly and then send to Coordinators for disbursement to their teachers. • It was determined that the new deadline to submit entries would be January 13, 2017. • David asked if the name of the JPA would be incorporated into the logo later. Tom responded that the text could be added later to fit around whatever logo is chosen, but the logo itself should not include any verbiage – just an image. • An action item was introduced to extend the Logo Design Contest and give students another opportunity to re-enter. <p>On a motion by David McLaughlin, with a second by Jeff Malan, the Logo Design Contest was officially reopened and extended through January 13, 2017.</p>
<p>4.0 <i>Discussion/ Informational Items</i></p>	<p>Group Discussion</p>	<ul style="list-style-type: none"> • Curriculum Development – Implementing Common Core and Anchor Standards • Scot Williams informed the group that he would be holding Curriculum Alignment Meetings with all the teachers and Coordinators on November 28th and 29th at Apple Valley USD.

Mountain Desert Regional Career and Occupation Pathways Joint Powers Authority

		<ul style="list-style-type: none">• The purpose of the meetings is to imbed career readiness, anchor standards, and English and Math core content into the CTE/ROP curriculum. Teachers will be able to better understand what should be taught in each component related to English and Math. This will also help with their FPMs and Incentive Grants.• Curriculums will NOT be re-written, just realigned to meet the proper criteria.• The goal is to complete the process in the two-day timeframe, but if that isn't accomplished, at least the discussion will take place and the end result will be aligning the curriculums between all of the districts.• Curriculums will be presented to Superintendents upon completion.• Scot spoke on the AIM software and his meeting with Kathy Ritch from Harris School Solutions:<ul style="list-style-type: none">○ Harris School Solutions owns the AIM software.○ They have introduced a new software called ClassMate, which offers many more features than AIM.○ It includes a better certification process that rates students based on lateral criteria and uses industry standards to rate student's performance.○ Teachers can conduct better assessments on students, scoring them from 1-5 in theory, skills, and work ethic. Students can re-take assessments if needed.○ It provides an online parent portal, so parents can see their children's progress throughout the year.○ Curriculum will also be available to view in the new system.○ Scot informed Kathy that the JPA needs a better system, but the cost needs to be reasonable.○ Piloting the system may be an option for the JPA, with a small cost associated.○ High schools, colleges, and Workforce Development are facing challenges tracking data and especially with sharing data between the three entities. With the upcoming requirements from the state, this data sharing is going to be necessary.○ Harris is offering counties that use AIM the opportunity to receive free training from their company to help transition to ClassMate.○ Any data already stored on the AIM servers can be transferred to the new system.
--	--	--

Mountain Desert Regional Career and Occupation Pathways Joint Powers Authority

		<ul style="list-style-type: none">○ David McLaughlin asked what customizable options are available with ClassMate. Scot replied that, per Harris Solutions, the JPA just needs to show them what its needs are, and they will build the system to those specifications.○ Scot added that AERIES grades can be transferred into ClassMate or vice versa. If teachers don't keep grades in AERIES, the question would have to be asked how to integrate that information into the system to avoid them having to do double entry.○ David wondered if the JPA truly wants to move away from AIM, as Harris will most likely replace AIM with ClassMate all together in the future. We need to make sure we are happy with whatever new product that is chosen.○ Tom Hoegerman stated that maybe the one aspect to focus on in a new system is certificates, since most other features are already offered through AIM. Perkins reports are also another necessity in whatever system is chosen.○ Scot concluded that if the JPA was to transition to ClassMate, it would take place in January or February for the <i>following</i> school year.○ Tom asked Scot to compile a report comprised of costs and data transition requirements for the Superintendents to review at the next Board Meeting in February. A decision will be made at that time. <ul style="list-style-type: none">● CDE Update<ul style="list-style-type: none">● Tom reviewed the conversation he and Scot had with the CDE. Since April, they have been working on the JPA's paperwork, but just recently they brought forward more questions that they needed answered before they could proceed, including some regarding the Board appointment process.● Dr. Beth Higbee continues to show her support and willingness to help push things through with the state, if possible. County Schools also needs an answer so the JPA can move forward.● The Master Agreement is still being proofed and going through the motions at the County Schools level.● The hope is to have the issuance of the CDS number on the state's March Board agenda.
--	--	--

Mountain Desert Regional Career and Occupation Pathways Joint Powers Authority

		<ul style="list-style-type: none">• There is a new Director at the state level, as well as many other new positions, so they are not familiar with the process and things are taking longer.• 4th–8th Grade Inclusion and Costs<ul style="list-style-type: none">• Tom asked if anyone on the Board was interested in including a 4th–8th grade component, as it may be in the JPA’s best interest to build such a model. He also asked if K-8 districts should be involved and if so, how would funding be set up?• David stated his interest, depending on what the scenario would look like.• Scot mentioned that there are many good opportunities for this in the smaller districts, like Trona. For larger districts that are K-12, it would be a lot of work.• Tom added that maximizing business partners will help to develop what is needed in 4th–8th grade to prepare those students for high school and beyond. The JPA shouldn’t need to expand personnel, but teachers and industry need to be brought into the discussion to formulate ideas and make that possible.• David told the group that outreach is already taking place with younger students, like in Hesperia with the medical program. They have an academy at the elementary level that focuses on exposing kids to the medical pathway.• Tom suggested forming a subcommittee to see what this kind of transition might look like. Members present agreed it would be a good idea.• Tom continued that if the JPA was to build that structure, there are already others who are interested. It is a good opportunity for STEM and literacy growth, since many of the agencies that support those areas are located down the hill. We need to build the same opportunities for students in the high desert and the JPA may be the best entity to do that.• Keith Tomes asked if the K-14 model had been discussed with Coordinators. Scot responded that he has not talked it over with them, but it has been brought up by the colleges.• Scot will e-mail everyone regarding who is interested and next steps to be taken.• Charter School Inclusion and Costs<ul style="list-style-type: none">• Tom brought up the issue regarding charter school students, who are currently being supported in the programs for free. He asked if there was a fee schedule that could be implemented.
--	--	--

Mountain Desert Regional Career and Occupation Pathways Joint Powers Authority

		<ul style="list-style-type: none"> • Scot noted that each district’s worker’s comp. covers students who work at affiliate businesses, but this is not the case for charter school students. • Tom added that liability is a bigger issue than reimbursement at this point. • Tom asked Scot to compile a list with firm numbers of how many students per district are coming from charters. • The JPA needs to come up with an MOU to address this, since these are technically non-students on the school campuses. • Charters need to own the responsibility to cover the worker’s comp. so the JPA is not liable. • Teachers can’t deny charter students from entering their classes, so there needs to be an agreement with each charter school in place. • Tom asked the group if the JPA should be opened for charter schools to join. If they don’t have ROP, it would not be necessary/applicable. • Keith responded that he did not believe we should open the door for all charter schools to join the JPA. He added that some charters may not even be interested in participating in the JPA, so an MOU to cover liability for their students would suffice for them, as opposed to joining the consortium. • Tom and Scot will gather more feedback regarding students currently enrolled at each district and then formulate an action plan when the group reconvenes.
<p>5.0 <i>Board Comments</i></p>	<p>Group Discussion</p>	<ul style="list-style-type: none"> • Keith Tomes commended Scot Williams and Kendle Crowell for the level of communication coming out of the JPA office. • He reminded the group of posting the JPA Board Meeting agendas 72 hours in advance, per the Brown Act. • Scot commented that about 75% of advisories have been completed so far. The goal is to have all completed by December. • Articulations have been taking place at each advisory and the process is going well: <ul style="list-style-type: none"> ○ Articulations completed at these advisories will be in effect for the remainder of 2016-2017 and for the 2017-2018 year. ○ If an instructor is not present at the advisory to meet with the Department Chair at the college, they cannot be articulated. Because they are regional advisories, it is imperative that instructors be there! ○ MOUs will be completed by Lee Bennett at VVC at the end of the year. Superintendents will receive copies at that time.

Mountain Desert Regional Career and Occupation Pathways Joint Powers Authority

		<ul style="list-style-type: none"> ○ Law Enforcement articulated with VVC for the first time, which is a great step for that program.
<p>6.0 <i>Adjournment</i></p>	Tom Hoegerman	<ul style="list-style-type: none"> ● On a motion by David McLaughlin, with a second by Keith Tomes, the meeting was adjourned at 2:27 p.m.