

Mountain Desert Regional Career and Occupation Pathways Joint Powers Authority

Governing Board Minutes

Friday, December 7, 2018

Location: Roy C Hill Education Center, 601 North E Street, Telepresence Room, San Bernardino, CA 92415

1:00 p.m. –4:00 p.m.

In Attendance:

Ted Alejandre, County Superintendent, SBCSS
Tom Hoegerman, Chair/Superintendent, Apple Valley USD
David Olney, Superintendent, Hesperia USD
Jeff Malan, Superintendent, Barstow USD
Ryan Holman, Superintendent, Snowline JUSD
Keith Tomes, Superintendent, Trona JUSD
Jessie Najera by proxy (Marc Lacey)
Ron Williams, Superintendent, Victor Valley UHSD
Matt Wells, Director, Mountain Desert Career Pathways JPA
Melanie Savolainen, OS3, SBCSS

1. Call to Order **Tom Hoegerman, Chair**

The meeting was called to order at 1:34pm. Roll call was conducted.

2. Adoption of the Agenda **Tom Hoegerman, Chair**

On a motion by David Olney, with a second by Ron Williams, the Agenda was unanimously approved.

3. Matters Brought by Citizens **Tom Hoegerman, Chair**

None brought.

4. Discussion/Information

4.1. MDCP Participation by Elementary Districts seeking CTE grant funding **Matt Wells, Director**

- Matt Wells informed the group that he was told Adelanto Elementary School District may be pursuing Perkins funding, and that under Strong Workforce funding, elementary districts are eligible for funding. Both Perkins and Strong Workforce require aligned curriculum and advisories. Matt asked to have a conversation about what participation might look like, specifically participation in advisories and sharing of standards-aligned curriculum. He questioned if participation falls on districts (feeders).
- Tom Hoegerman stated that elementary districts are currently not a part of the JPA according to the bylaws. Bringing elementary districts in as formal members would require re-writing bylaws, which requires taking the proposal to the district Board. Tom suggested that another option would be to them to be partners to participate in advisories. There is a concern about overburdening business partners. The group was asked to consider what option would be the best model would be for participation.
- Ryan Holman asked if the districts expressed how they would like to integrate themselves. Matt Wells stated that he has received questions such as, "How does JPA

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service students?”. The districts that have access are currently the nine districts that Matt invites to advisory meetings.

- Tom Hoegerman shared that the goal is to support each other and to share resources. Adding staffing and resources would require looking at bylaws, however, Tom does not believe that is not an issue currently. The districts that are interested and would be affected are Victor Elementary, Adelanto Elementary, Helendale, and Oro Grande.
- Ryan Holman asked Matt Wells if this would require additional staffing. Matt explained that sharing of curriculum and advisories would not require extra staffing, however, building of work-based learning may require additional staff. Tom Hoegerman asked if this would be the parent-district responsibility.
- Matt Wells inquired with the group regarding their thoughts on interest by the high school charters, since some elementary schools feed into them. Tom Hoegerman shared that both Helendale and Oro Grande have a charter school, but are still a district and have a program that feeds Victor Valley Union. Tom pointed out that this is a contrast to other charters that are independent. Tom Hoegerman, Jeff Malan, Ryan Holman, David Olney, and Keith Tomes expressed agreement that they would not be interested in opening the door to charter schools at this time. The group would not be interested in providing services to charters that are not contributing. Matt Wells stated that this feedback was helpful in preventing confusion for industry partners.
- Tom Hoegerman pointed out that Excelsior and maybe AAE have high school programs and CTE, and they can move a lot faster than the districts. Tom suggested that we start with the elementary districts and support them as partners, then continue the exploration around including charter schools. Tom would not like to include a charter school without requiring that they pay fees. Ryan Holman agreed. Matt Wells will do research about what this will look like and bring it back in February.

4.2. Upcoming CTE Incentive Grant (CTEIG) Funding

Matt Wells, Director

- Matt Wells explained that the application was submitted as a consortium and not a JPA. There is a future CTEIG coming with minor changes. There are \$150 million annually from K-12 through CDE. The differences are:
 - The funding is coming in June and good for one year rather than 3-year stacking. There will be a match of 2:1 for every year but with a 3-year plan. It will be important that LCAP funds will be used to support programs. You cannot use existing CTEIG dollars, CPA or CCPT funds as match.
 - The 11 elements of high-quality CTE program (application has not yet been released) are likely to be integral. There will still be 11 elements but with self-evaluation that communicates where growth is occurring.
 - The reporting looks like Perkins reporting: Graduation rate will now need to be reported, CTE standard-aligned coursework maintained, post-graduation 6-month survey conducted.
 - If the funding is received in June, we believe it cannot be spent in 18-19 school year
- Matt Wells informed that the application would be released mid-December, and the deadline will be in January. He expects a March 15th deadline for indicating formula for funding.

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- Tom Hoegerman asked if all representatives were still interested in writing as a consortium. There were no objections

4.3. K12 Strong Workforce (SWF) Grant Funding

Matt Wells, Director

- Matt Wells reported that the other \$150 million is going through the Chancellor's office. Six from San Bernardino and six from Riverside county. The two county regions were awarded \$19 million annually for at least three. There will be a K12 selection committee formed that is made up of stakeholders. They will take applications from that county region and see what is worth funding.
- This will be different from CTEIG as it is project-based in that a proposal must be submitted of use for funds. There will be 30 months to spend the funds.
- March 15th, 2019 is the deadline for applications. January 4th, 2019 is the deadline for a letter of intent, which is considered a placeholder indicating a pathway and dollar amount, however applicants are not bound to this for the application. Letters of intent can be combined with other agencies. It was suggested to have a regional application and each district would submit their own letters of intent. Notifications will be made at the end of April. 2019.
- Matt Wells stated that he's still seeking clarification on if the application can be submitted as a JPA instead of a consortium and qualify for the 1:1 match rate.

4.4. CalPASS Plus

Matt Wells, Director

- Matt Wells reported that as part of the economic partnership work we have been doing, Growing Inland Achievement (GIA) is looking at doing longitudinal data about student paths after graduation. Additionally, the Strong Workforce grant will require recipients are CalPASS Plus participants. Apple, Barstow, Hesperia, Snowline, Victor are currently participating. There was uncertainty if smaller districts had been approached.
- Matt Wells will do research on CalPASS Pro Plus to identify any district barriers and will report to the group in February.

4.5. Mountain Desert Economic Partnership (MDEP) Update

Matt Wells, Director

- Matt Wells reported that the partnership is going well. There is growing participation month to month. Kim McNulty and Sheila Thornton have been helpful resources. SBCSS was acknowledge for providing funding to support the One Future consulting and training of Matt to sustain efforts in the region. The Chairs are invested and the teams are meeting monthly and expanding government participation. Barstow and Victor Valley college are scaling up participation. Most districts have participants at the Superintendent, Assistant Superintendent or Coordinator levels. Matt offered to give information to any interested parties.
- Matt Wells informed that there will be two meetings next week and then meetings would resume again in January. Looking for solutions in 12-18 months of work.

4.6. Budget Update

Matt Wells, Director

- Matt Wells distributed Budget documents and the Master Agreement. Expenses listed were inclusive of a new laptop for Kendle Crowell and support of a grant through Strong Workforce group. Matt will verify account numbers with district accountants and will bill for half of these amounts in January.

4.7. SWF Advisory Mini-Grant Update

Matt Wells, Director

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- Matt reported that the amount was going to be \$5,000, but is now at \$4,466 to have teachers and staff attend regional Strong Workforce advisories during the first semester of this school year in Construction, Healthcare, and Digital Media/ICT. Districts sent reps from those industry sectors and are billing the JPA. The entire amount will not be spent. A consistent issue with these super-regional advisories has been the difficulty to ask industry partners to drive to places like Coachella valley.

4.8. Advisories Update

Matt Wells, Director

- Matt reported that most advisories have been completed but that a few were being pushed to 2nd semester or reconducted due to low attendance.

4.9. CDE/CTC Workgroup

Matt Wells, Director

- Matt Wells shared that he has been selected to participate in a committee that will be focusing on addressing issues connected to CTE. The committee chose thirty participants, including Matt and Stephanie. Matt will be going to Sacramento once per month from January to April of 2019. Committees include: curriculum alignment, recruitment and retention of CTE teachers, and CTE credentialing. Matt shared that the third seems to be most important to address and has asked to be placed on that committee. He asked if the board members would share particular frustrations or items they would want him to bring up, for example: "What does the transition look like from single-subject teacher to transition into CTE teacher?"
 - Tom Hoegerman shared that a current frustration is the requirement for single-subject teachers to take a "how to teach a class" class before they are able to become CTE teachers.
 - Ryan Holman shared a concern that CTE teachers are able to demonstrate a balance between expertise in the industry and also being a quality teacher. Tom Hoegerman agreed that some teachers are not connected well enough to what is going on in the industry. This should be part of what the advisors are doing by writing the curriculum. Teachers must have industry experience that is diverse as well (e.g. a 20-year machinist qualifies for the credential but likely doesn't know all aspects of industry vs. someone with a 4-year degree who may have completed internships and can speak to a wider breadth of industry knowledge)
 - David Olney brought up the conversation of maintaining flexibility, which has been discussed at the start of the JPA. Teachers were not a part of teacher associations. Teachers needed to be able to adapt to what the workforce needs were going to be. Where are we with this in all districts?
 - Tom Hoegerman stated that this is by district. Apple's teachers have all been moved to salary, not hourly, because of equity in content (e.g. hourly teacher at one HS and salary teacher at another teaching same courses)
- Regarding A-G or CTE, or professional recruitment, Tom Hoegerman stated that not everyone is going to a 4-year college. Bigger than the CTE group. David Olney stated that it is a systemic issue.

4.10. LCAP CTE Inclusion Discussion

Matt Wells, Director

- Very clear on CTEIG and Strong Workforce grants: districts must have CTE support included on LCAP. Districts cannot be running programs exclusively through grant funds. Matt is going to review some samples of LCAPs and provide examples. CTE can go into different places in LCAP so there isn't one specific solution.

4.11. Precision Exams

Matt Wells, Director

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- Matt Wells gave print-outs to individual districts of tests that have been issued and shared that this information can be pulled at any time by coordinators. Matt asks at advisory meetings about the value of precision exams. Industries such as welding are open to accepting certifications from students who have gone through your programs.
- College career readiness indicator came up. Matt shared that at the CAROCP conference, the question was raised regarding what exams count towards CCI. Michelle MacIntosh, Administrator at CDE, stated they are coming up with a 10 or 11 step approval process for exam. We are told that the Precision Exams will count towards CCR or can be locally adopted to do so.

4.12. Alliance for Education Articulation and Advisory Support **Matt Wells, Director**

- Carol Tsushima has funding she would like to offer in support of 1) improving/enhancing articulation results, 2) regional advisory. DSN advisories down the hill have been difficult to facilitate great HD attendance. Matt has asked the Alliance to fund the JPA to use dollars across our consortium including Barstow as well as Trona. With articulation, the hurdle is parent understanding and knowledge, so we are designing marketing to communicate value and students' need for information. Matt is meeting with Victor Valley College to discuss how to scale up advisories and build up the partnership between system. \$20-25 thousand for the region would facilitate these two efforts. There will be a Coordinating Council meeting next week in Snowline to discuss how to implement and build off of initial application from VVUHSD the Alliance requested.

4.13. Perkins Grant Updates **Matt Wells, Director**

- Perkins 4 will be ending at this school year. CDE went through legal review about implementation of Perkins 4 and made changes effectively immediately from 39 to 13 unallowables. Matt Wells wanted to highlight key points:
 - Perkins 4 funding can be used to support teachers that are not CTE credentialed to provide alignment between general and career tech education.
 - As long as there is 1 CTE credentialed teacher in a group, other non-CTE teachers can be support to facilitate alignment.
 - CTE credential not required in middle school to do programs that prepare for High School CTE options.
 - Buying passenger vehicles out of Perkins funds for CTE is not allowable.
 - CTSOs have changed. Matt recommends they look at the documentation he sent out: Perkins can only support special populations and CTSOs. CTEIG can cover other populations for affiliation fees.
 - Perkins 4 – third-party assessments cannot be bought out of Perkins funds but may be bought out of CTEIG.
 - Perkins 5: Changes in funding. 15 vs 10% funds to support rural communities and allow supporting exploratory programs starting in 5th level.
 - In Perkins 4, Special populations include foster, homeless, sped students. In Perkins 5, it will also include youth of parents on active duty in the military

4.14. Power of Pathways and Partnerships Conference (PoPP Con) **Matt Wells, Director**

- Carol Tsushima/Alliance will fund Matt, Carol and 4 others to attend. Content is regarding Pathway development and industry/postsecondary partnerships. The

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Coordinating Council recommended sending newer coordinators and staff.

Representatives from Snowline, Barstow, Victor, and Lucerne will attend.

4.15. Pathways to Success / Made in the HD Update **Matt Wells, Director**

- Matt is continuing to work with Victorville Motors staff. Currently, they are looking for former graduates of our districts to speak on workshop panels. JPA student attendee participation looks strong.

4.16. Nepris Pilot Site **Matt Wells, Director**

- Carol Tsushima has a license for four sites in the county for a single school to implement as a pilot. She has offered one to a JPA school. Matt will be sending out an application so he and Carol can select a pilot site.

4.17. Affiliation Document Versions **Matt Wells, Director**

- We have an affiliation document drafted for Community Classroom and working with industry partners to do job shadowing and other WBL opportunities. The affiliation document may need to be revised to accommodate other opportunities and Matt has approved industry-requested revisions that he deems appropriate (e.g. Reserving the right to remove a student from an internship if he/she doesn't follow company policies).

5. Action Items

5.1. Approval, September 7, 2018 Meeting Minutes **Tom Hoegerman, Chair**

- On a motion by Ryan Holman with a second by Ron Williams, the meeting minutes were approved.

5.2. Approval, JPA Audit Proposal **Matt Wells, Director**

- On a motion by Ron Williams with a second by David Olney, the motion was approved.

5.3. Approval, General Liability Insurance Renewal **Matt Wells, Director**

- Matt Wells informed that our policy expired Dec 1st, 2018 and Matt signed a renewal at that point. Changes from the previous: liability covered 30 meetings per year, but we are in excess of that. The insurance company asked about events. The new liability requires Matt to share content of event with insurer 30 days before in order to add a rider.
- Renewal was ratified on a motion by David Olney with a second by Ron Williams.

5.4. Approval, Formal Partnership Agreement Template **Matt Wells, Director**

- Matt Wells shared that with the Strong Workforce grant may require formal agreements with all partners. There is currently no template but one will be created. Matt has created a generic letter of support to use in the interim.
- Motion to approve was offered by Jeff Malan and was seconded by Ryan Holman. All approved.

5.5. Approval, Advisory Minutes Drafts **Matt Wells, Director**

- Motion to approve was offered by David Olney and was seconded by Ron Williams. All approved.

6. Director's Report **Matt Wells, Director**

- General atomics – David Ashley liaison with education, and Luis Mota came to last coordinating council meeting and would like to continue coming. Matt Wells invited them to attend next week and gave the Board the opportunity to voice any concerns.
- General atomics tours – We will be starting interactive tours with students. There will be eight different work stations. They requested no more than one visit per week. The strategy is to first do a tour with adults. Matt plans to meet with them next week to look at doing a tour in

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January. Matt will be the point person for JPA. Chris Piercy will be point person for non JPA schools in the region.

- Generation Go – Matt met with Marianne Johnson from San Bernardino County Workforce Development on Monday to discuss the WDD internship program. WDD’s goal is to offer an internship to every high school CTE senior in the county. However, there’s a scale issue. They are piloting with Colton and San Bernardino. Three employees at workforce development are involved in this project to scale for the county. Under this model, the juniors take a work-readiness dual enrollment course with a community college followed by an internship during the senior year with a community college supervisor and community college liability coverage. Matt hopes to work collaboratively with them as they scale up. JPA can work with Victor Valley College and Barstow. The first pilot round they conducted was a paid internship; this round is not.
- Kendle Crowell will be returning in February.
- Yesterday, Matt was in Oakland as part of ongoing conversation and related work with Kevin Mahany from St. Mary’s regarding the “Intersections” project – Saint Joseph and Saint Mary’s are partnering with local advocacy groups for community health initiatives. Matt saw what they were doing there with issues like housing, public health, mental health. There are many similarities between that work and the MDEP work.

7. Board Comments

Tom Hoegerman, Chair

- David Olney posed a question about tying in JPA fees to CTEIG grant. Also, VVC currently has a bi-annual articulation process. Can they do it annually for dual enrollment and getting kids credits? Matt answered that in CTEIG, JPA fees were allowable. Going forward, he is unsure if new CTEIG can be spent that way. Strong Workforce dollars may be able to help pay the fees. Articulation does follow a bi-annual renewal due to VVC administrative policy but Matt shared that he’s looking into if a revision to that policy is possible, especially in light of CCI changes.
- Jeff Malan requested additional clarity on CTE teachers job requirements, credentials and how they pertain to salary and benefits. David Olney asked if we can get some flexibility from the state level regarding credentialing. Jeff suggested that the group discuss what each district is doing in this area. Tom Hoegerman shared that his challenge is justifying the difference in qualification level and compensation between two teachers of the same class. Apple Valley District is attempting to look at the issue through an equity standpoint. The district did a cost-analysis to remedy the issue. David Olney suggests we identify a list of key questions to be asked and sent to the board members ahead of the board meeting. Matt Wells will implement.
- Ryan Holman suggests that, in the future, we meet at 8am or 7:30am before the District Superintendent Meeting. Tom Hoegerman also suggested 10:30am before High Desert District Superintendent Meetings or on the last Friday of each month at Marie Calendars. It was requested that Matt poll attendees about what works best.
- Ted Alejandre shared that he showed the MDEP video at meeting(s) and that participants were very interested.

8. Adjournment

- On a motion by Jeff Malan, with a second by David Olney, the meeting was adjourned.