



**Governing Board Meeting**

August 28, 2020

9:30am

Minutes

**Telemeeting Only Via Zoom:**

Join Link:

<https://us02web.zoom.us/j/84318268179?pwd=WjFCeHhoWFE1WG5lZy81ei9vYnNWQT09>

Dial In: 1.669.900.9128

Meeting ID: 843 1826 8179

Passcode: 683058

<u>Item Number</u>	<u>Title/Description</u>	<u>Speaker</u>
1.0	<p><b>Call to Order</b></p> <p><i>Board Members</i></p> <ul style="list-style-type: none"> <li>✓ Ryan Holman, Snowline JUSD, <i>Chair</i></li> <li>✓ David Olney, Hesperia USD, <i>Vice Chair</i></li> <li>☐ Ted Alejandre, SBCSS</li> <li>✓ Stephanie Houston, SBCSS (<i>Proxy</i>)</li> <li>☐ Trenae Nelson, Apple Valley USD</li> <li>✓ Cecil Edwards, Baker Valley USD</li> <li>✓ Jeff Malan, Barstow USD</li> <li>✓ Peter Livingston, Lucerne Valley USD</li> <li>✓ Jesse Najera, Silver Valley USD</li> <li>☐ Jairo Arellano, Trona Joint USD</li> <li>✓ Ron Williams, Victor Valley UHSD</li> </ul> <p><i>MDCP Staff</i></p> <ul style="list-style-type: none"> <li>✓ Matt Wells, Director</li> <li>✓ Kendle Crowell, OSIII</li> </ul>	Ryan Holman, Chair
2.0	<p><b>Welcome New Superintendents</b></p> <p>Ryan welcomed Cecil Edwards and Jairo Arrelano to the group.</p>	Ryan Holman, Chair
3.0	<p><b>Adoption of the Agenda</b></p> <p>The Board may approve the Agenda as is, or add and/or pull items for discussion and/or action.</p> <p>On a motion by Peter Livingston, with a second by Cecil Edwards, the Agenda was unanimously approved.</p>	Ryan Holman, Chair
4.0	<p><b>Matters Brought by Citizens</b></p> <p>Those wishing to address the Board are invited to fill out a "Request for Comment" at the link below. All comment requests must be received by 10 minutes prior to the meeting being called to order.</p>	Ryan Holman, Chair

	<a href="https://mdcareerpathways.com/publiccomment">https://mdcareerpathways.com/publiccomment</a>	
<b>5.0</b>	<b>Action Items</b>	
5.1	<p><i>Approval, June 17, 2020 Meeting Minutes</i> It is recommended that the Board approve the Minutes from the last Board Meeting on June 17, 2020. The Board may approve the Minutes as is or make corrections as needed.</p> <p><a href="#">June 17, 2020 Meeting Minutes</a></p> <p>On a motion by Jesse Najera, with a second by Jeff Malan, the June 17, 2020 meeting minutes were unanimously approved.</p>	Ryan Holman, Chair
5.2	<p><i>Approval, Master Agreement</i> It is recommended that the Board approve the Master Agreement with SBCSS as presented.</p> <p><a href="#">Master Agreement Language 19-20</a></p> <p>On a motion by Jeff Malan, with a second by Cecil Edwards, the Master Agreement language was unanimously approved as presented.</p>	Matt Wells, Director
5.3	<p><i>Approval, MDCP JPA Insurance Renewals</i> It is requested that the Board approve the Director to renew the insurance policies for General Liability, District &amp; Officers, and ADD coverage, including a possible increase in premiums to match current market standards.</p> <p><a href="#">20-21 ADD Application</a> <a href="#">20-21 D&amp;O Liability Application</a> <a href="#">20-21 General Liability Application</a></p> <p>On a motion by Peter Livingston, with a second by Jesse Najera, the insurance applications were unanimously approved as presented.</p>	Matt Wells, Director
5.4	<p><i>Approval, Precision Exams Remote Proctoring Contract</i> It is recommended that the Board approve the proposed \$5,500 contract with Precision Exams for consortium-wide remote proctoring for the 2020-21 school year. This contract would enable all sites covered under the Precision Exams license to offer all exams in the Precision Exams library as needed during distance learning. Costs to each district and the proposed contract are included below. The Coordinating Council recommends approval.</p> <p><a href="#">Proposed Contract By District Share of Cost</a></p> <p>On a motion by Jeff Malan, with a second by Jesse</p>	Matt Wells, Director

	<p>Najera, the proposed contract was unanimously approved as presented.</p> <p>Matt explained that PE came up with a more reasonable solution for remote proctoring. The \$5,500 will cover the entire consortium for as many exams needing to be given, with access to their entire suite of exams. It should be a good solution for us to continue with PE. Matt noted that if there are students who graduated last year, they are able to come back and take exams that they weren't able to at the end of the last school year.</p>	
5.5	<p><i>Approval, District Billing Date Revision</i></p> <p>The Coordinating Council district representatives would like the District JPA costs to be billed in full immediately, including Precision Exams contract renewal costs. Previously, districts were billed in January. It is recommended that the Board approve immediate billing.</p> <p><a href="#">JPA Contribution Costs By District</a></p> <p>On a motion by Cecil Edwards, with a second by Jesse Najera, the Board unanimously approved district billing once a year at the beginning of the school year.</p> <p>We have transitioned over the last couple years how the districts have broken up their payments to the JPA. This year, the Coordinators have requested we bill the districts in full now, at the beginning of the year, so they can budget for the rest of the year appropriately. This would include Precision Exams renewal contract.</p>	Matt Wells, Director
5.6	<p><i>Approval, Video Project Contract</i></p> <p>The Director is seeking Board approval to enter into the following contract with Kranbox for a series of videos to be filmed and produced for MDCP and MDEP as part of marketing, outreach, and to support distance learning/industry engagement.</p> <p><a href="#">Kranbox Video Project Quote</a></p> <p>On a motion by Jeff Malan, with a second by Jesse Najera, the video project contract was unanimously approved.</p> <p>Matt shared that with the distance learning environment, we want to ensure students are still able to connect with industry and expose them to what local experiences are. We asked the districts if any of their students would be able to do any filming, but that is not an option at this time. The contract with Kranbox would allow us to record video segments for a variety of projects like the Behavioral Health Symposium, Kranbox does very professional work, and with bundling the projects, we would save a few thousand dollars. The finished products will allow us to elevate our marketing</p>	Matt Wells, Director

	efforts this year.	
5.7	<p><i>Ratification, Data Sharing Agreement MOU</i></p> <p>It is recommended that the Board ratify the following districts' board-approved Data Sharing Agreement MOUs with MDCP:</p> <p><a href="#">AVUSD</a>  <a href="#">HUSD</a>  <a href="#">TJUSD</a></p> <p>On a motion by Jesse Najera, with a second by Peter Livingston, the Board unanimously ratified</p> <p>Matt discussed the template agreement for each of the districts so Andy Page can acquire read-only access to Calpads and Calpass plus data. This will help support districts with coding of CTE things, WBL reports, articulation, etc. that are connected to the CCI.</p> <p>Matt shared that he and Andy attended the consortium data group meeting last week and reassured them that this request is to provide support, and is read only access. We are also happy to sign any data privacy agreements that the districts wish.</p>	Matt Wells, Director
<b>6.0</b>	<b>Discussion/Information</b>	
6.1	<p><i>Audit</i></p> <p>The Director will provide an update on the status of the 2018-19 MDCP Financial Audit and seek feedback on choosing an alternative firm to process 2019-20 and future year's audits.</p> <p><a href="#">Current Audit Contract</a>  <a href="#">2018 Audit Cost Proposal (Clifton, Larson, Allen)</a></p> <p>Communication with the current auditor has been very slow and we are a year behind, with no audit reports to share yet. Matt would like to bring back some proposals from other audit firms at the next meeting to see if we can choose a different company to represent us and completed the 2 years of audits that need to be completed.</p>	Matt Wells, Director
6.2	<p><i>MDEP Update</i></p> <p>The Director will provide an update on MDEP efforts to date as well as fall MDEP Conclave plans.</p> <p>Matt reviewed efforts to-date for each of the teams and the momentum taking place:</p> <p>Team 1:</p> <ul style="list-style-type: none"> <li>● Work is mostly being spearheaded by Team Co-chairs at this point.</li> <li>● The team conducts webchats once a month and</li> </ul>	Matt Wells, Director

are working on building ecosystem connections throughout the region through the process

Team 2:

- Value proposition is in final draft form and has come together very nicely.
- Team chairs and Matt had a meeting with Assemblyman Jay Obernolte to present him the value proposition. He was very supportive and will be writing a letter in support of the work, which will be presented to the President of Cal State. That is a very exciting prospect.
- The HD is experiencing industry growth and our CCs have classrooms and adjunct faculty that could teach their classes, it is a cost saving opportunity for the four year entities to bring some of their classes up here.

Team 3:

- Mechatronics is the starting point and will be used as a template for other industry sectors to expand to.
- Webchat series is being developed so students can have access to industry partners can
- Carrie, Jessica, and Andy have all been instrumental in creating new contact and resources that will help students, educators, parents, etc. understand more about what Mechatronics is and the career paths that exist
- Jeff Dunagan from GA has been a huge part of the success of the team. It is outstanding to have an industry partner leading the charge with the work and the vision

Team 4:

- Essential Skills Guide was sent out
- Next step is to reach out to industry partners and other education partners to determine if/how they are using the document in their companies/schools/organizations
- We have already heard from employers that using the document has been helpful in communicating with their team and increasing employee retention.
- Matt will be sending a survey to all schools in our region to learn about how they can embed these skills and what methods they are already using that expose students to essential skills. Learning methods from all entities will help us to collate some best practices.

We have had a unanimously positive response to the work being done on all teams and even if there are industry partners who can't attend every meeting, they continue to offer to help in any way they can.

	<p>Matt encouraged everyone to connect with their CTE Coordinators to get involved in MDEP, since the work ties in so well with the CTE work being done.</p>	
<p>6.3</p>	<p><i>Grant Updates</i>  The Director will provide an update on CTEIG, K12 Strong Workforce, Perkins, and other grant opportunities.</p> <p>Normally these things take place later in the year, but the state has moved things up in the year with the intention that districts get their funding sooner in the school year.</p> <p>CTEIG:</p> <ul style="list-style-type: none"> <li>● RFA was released this week and it will be a very quick turnaround.</li> <li>● Traditionally we have applied as a consortium and Matt recommended that we continue to do so.</li> <li>● Application is due in about 2 weeks, which complicates things a bit because each district needs signatures on things and then we have to get overall approval as a consortium.</li> <li>● Each district will come up with their match dollars, 3 year budget, self eval update, and plans to spend the next round of funding, which are due to Matt next week.</li> <li>● Matt encouraged each district to reference CTE specifically in their LCAPs. CTE won't fall within College and Career readiness, so it is very important to reference CTE in depth. Districts have to get one point in this area, so it is a significant requirement if a district wants to receive funding.</li> </ul> <p>K12 SWP</p> <ul style="list-style-type: none"> <li>● RFA was released last night.</li> <li>● Traditionally we have applied as a consortium and Matt recommended that we continue to do so.</li> <li>● Application due in October</li> <li>● Must have a specific project to apply for. Coordinators will brainstorm ideas for that at a meeting next week.</li> <li>● Dollars are specifically tied to what we submitted for in our original application. Budget revisions can be made, but purchases still must be tied into the projects on the applications.</li> </ul> <p>Perkins V</p> <ul style="list-style-type: none"> <li>● CLNAs were prepared and presented at an advisory in June.</li> <li>● A revision to the CLNAs came out over the summer, with additional questions that needed</li> </ul>	<p>Matt Wells, Director</p>

	<p>to be answered.</p> <ul style="list-style-type: none"> <li>Part 2 advisory was postponed</li> </ul> <p>Rural Tech Project</p> <ul style="list-style-type: none"> <li>Offers support for our rural partners with CTE programs.</li> <li>MDCP can support districts as needed, since it is new and an involved process.</li> <li>The definition of "rural" keeps changing, so the requirements is that it is a rural district or a district that serves rural students</li> <li>Some of our districts should be able to participate, like Lucerne, Silver Valley, etc.</li> </ul> <p>SSP</p> <ul style="list-style-type: none"> <li>Funds available for districts establishing new pathways</li> </ul>	
<p>6.4</p>	<p><i>Articulation Updates: BCC and VVC</i>  The Director will provide an update on BCC &amp; VVC articulation, including results from the 2019-20 school year as well as articulation agreement plans for the 2020-21 school year.</p> <p><a href="#">BCC Articulation Results</a>  <a href="#">VVC Articulation Results</a></p> <p>Matt reviewed articulation results for last school year.</p> <p>BCC:</p> <ul style="list-style-type: none"> <li>165 grades awarded compared to 48 in the prior year, which is exciting.</li> <li>Oct/Nov articulation meetings will be held to get agreements resolved for next year.</li> </ul> <p>VVC:</p> <ul style="list-style-type: none"> <li>Districts had to manually input grades into a spreadsheet that went to VVC, since MyMentor expired. Kudos to all the districts and VVC staff for their diligence on following up with students to ensure as many students as possible received credits.</li> <li>Waiting on one dept. at VVC to finalize articulations, at which time the MOUs will be written and start going through the approval process.</li> <li>We will continue to renew articulations through the advisory process this year.</li> </ul> <p>Articulation may be difficult this year if students aren't able to work hands on in certain classes, but we will continue to look into creative ways to get students credits, even in a distance learning environment.</p>	<p>Matt Wells, Director</p>

6.5	<p><i>MDCP Governing Board Meetings via Zoom</i> The Director would like to seek the will of the Board regarding upcoming regular Governing Board meetings and whether they should all be held virtually this semester or determined on a case-by-case basis.</p> <p>Matt asked if the rest of the Board meetings this semester should be conducted by Zoom?</p> <p>Peter recommended continuing to use Zoom from this point forward since it is easier for Superintendents to attend that way. If that needs to be added into the Bylaws, we should look into that.</p> <p>The rest of the group concurred.</p>	Matt Wells, Director
6.6	<p><i>Board Study Session Planning</i> The Board will discuss Board Study Session plans for the fall.</p> <p>Ryan proposed that we hold the study session in person, if possible. If we can attach it to our next Board meeting in October, we can do that, assuming that certain regulations have been lifted. He asked for opinions from the group.</p> <p>The Board decided to postpone the study session to the second semester to avoid any COVID complications.</p>	Ryan Holman, Chair
6.7	<p><i>MDCP Thank you Efforts for Key Partners Planning</i> The Board will discuss plans to thank key partners who have made a significant impact and alternative plans should an Appreciation Gala be infeasible during the Fall.</p> <p>It is likely not feasible to hold an in person event to thank our partners. What are some alternative options to this that we can execute sooner than later?</p> <p>Matt shared that we will be putting together some video segments with Kranbox and we can send that, along with a thank you card, to our industry partners.</p> <p>Ryan, Matt and MDCP will come up with some ideas to reach out to partners and share with the rest of the group.</p>	Ryan Holman, Chair
6.8	<p><i>Fall 2020 Events and Activities</i> The Director will provide an update and snapshot of virtual events in support of student learning for the fall including: Mechatronics web series, Industry guest speakers, Behavioral Health Symposium, Virtual Competitions, etc.</p> <p>MDCP has a lot of things planned for the fall, most of which have been shifted to virtual offerings.</p>	Matt Wells, Director



	<p>Advisory dates should be locked in next week, once VVC staff are back to school and can confirm their schedules. Advisories will be conducted towards the end of the school day, when possible, to best accommodate teachers and industry partners.</p> <p>Teacher collaborations will continue virtually and the hope is to have an industry partner join the collaboration and hold dialogue about current industry trends/practices. A monthly survey will also be sent to teachers to gauge what effective methods of distance learning are taking place and working well.</p> <p>Industry partners, like GA, have reached out to see if they can engage with teachers/students to help out during this time.</p> <p>Web chats with industry partners in every sector are being scheduled. They will be offered live, but also recorded for other classes/students to access anytime.</p> <p>Behavioral Health Symposium will be virtual, 2-day conference with different panels and breakout sessions</p> <p>Micro internships with small groups of students being paired with industry partners for short mentoring sessions.</p> <p>Virtual competitions are being explored.</p>	
6.9	<p><i>Coordinating Council Update</i> The Director will provide an update on Coordinating Council plans this year, including an invitation to Superintendents to participate in industry guest speaker updates as they occur throughout.</p> <p>Last year, we endeavoured to hold all CC meetings at industry locations to better expose the group to career opportunities and industry trends. With this year’s virtual constraints, we will be finding industry partners to join the meetings virtually to share with the group and answer questions.</p> <p>New Coordinators at Barstow and Lucerne. Matt reminded everyone that he, Carrie, and Jessica are all available to offer support to them as they need.</p> <p>Coordinators do a great job of making themselves available to others in the team.</p>	Matt Wells, Director
6.10	<p><i>Golden Bell Application Update</i> The Board Chair and Director will provide an update to the Board regarding the recent submission of a Golden Bell Award as it pertains to MDEP.</p>	Ryan Holman, Chair Matt Well, Director

	<p><a href="#">Golden Bell Application Narrative</a></p> <p>Ryan suggested to Matt that he apply on behalf of MDEP for the Golden Bell award. He thanked Matt for his efforts and the great application he submitted.</p> <p>All districts have a huge involvement in MDEP, so it was fitting to Golden Bell's requirements.</p> <p>MDEP is now a finalist and we will learn more about the status of a nomination in late September.</p> <p>If The Bell is received, it will go to all districts involved, since the work of the consortium is integral to the success of our region.</p>	
<p><b>7.0</b></p>	<p><b>Board Comments</b></p> <p>Dave commended the work being done and suggested that we identify local businesses who support students in the HD through displaying an MDCP or MDEP sticker.</p> <p>Jesse, Jeff, Ron and Peter all commended the work being done and congratulated Matt on the Golden Bell application. Ron would like to see the HD get as many Golden Bells as possible, since the work of our region has been so successful.</p> <p>Cecil looks forward to getting CTE options up and running at Baker. He is excited to be part of the group.</p> <p>Ryan discussed the importance of having "the right people on the bus" and thanked the MDCP team and Board for all the incredible work being done to service our students and get them into local jobs.</p>	<p>Ryan Holman, Chair</p>
<p><b>8.0</b></p>	<p><b>Adjournment</b></p> <p><i>On a motion by Jesse Najera, with a second by Ron Williams, the meeting was adjourned at 10:51 a.m.</i></p>	<p>Ryan Holman, Chair</p>

**Next Meeting:**

October 30, 2020

9:30am-12:00pm

Zoom